

TO: San Luis Obispo County Integrated Waste Management Authority

FROM: Daniel Cheung, Authority Legal Counsel

RE: RFP Executive Director Recruitment – Addendum

This Addendum presents the results and recommendation for the evaluation of the Request for Proposal (RFP) for Executive Director Recruitment Firm. The overall scores for each respondent are listed below:

TOTAL SCORES	WEIGHT	Peckham & McKenney	Samaritan Consulting Group	CPS HR Consulting	Frontall Agency	Tripepi Smith	Ralph Andersen & Associates	KEES
Panel 1	0.20	4.00	2.63	2.90	2.65	3.00	2.00	3.00
Panel 2	0.20	3.80	3.20	4.80	3.20	3.20	4.25	3.35
Panel 3	0.20	4.80	3.80	3.45	3.80	3.20	4.60	3.40
Panel 4	0.20	5.00	2.00	5.00	3.38	3.20	2.60	3.78
Panel 5	0.20	5.00	3.25	4.50	3.00	3.50	3.25	3.50
OVERALL SCORE	1.00	22.60	14.88	20.65	16.03	16.10	16.70	17.03
TOTAL POSSIBLE	1.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00

Based on the ranking panel and references, the IWMA staff recommends **Peckham & McKenney** for the Executive Director Recruitment because of the firm’s proven ability to conduct an active and personalized recruitment for the position and their focus on the public sector, including experience with public entities in the Central Coast.

RECOMMENDATION:

A) Approve and accept staff’s ranking and recommendation of Peckham & McKenney; and B) authorize staff to negotiate and finalize the contract for Executive Director Recruitment Firm; and C) authorize the Board President to sign the final contract with the Peckham & McKenney.

FISCAL IMPACT:

The scope of work will be negotiated with the selected contractor under the proposed terms. The total cost of the contract is expected to be \$30,000.
